



DYNAMICS SOLUTIONS & CONSULTING

DYNA DREAM

User Manual



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1 INTRODUCTION

This document is a user guide for Dyna Dream app on Business Central

Our tool does not require any specific setup activity and adds to Business Central the following functionalities:

- Deleting and editing of posted purchase invoices / credit memos.
- Deleting of posted sales invoices / credit memos.
- Deleting and editing of lines Dimension set on posted invoices / credit memos (Sales and purchase)
- Editing of G/L Entries
- Editing of G/L Entry line dimension sets.

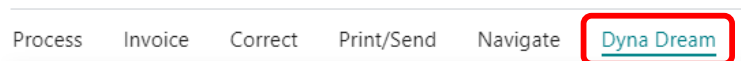
A **Log Table** will track all the modifications made by users, for further information please refer to paragraph n. 6



Deleting and editing is only available for documents with specific properties, as explained in each respective paragraph. Any forbidden changes will be notified with an alert message.

With Dyna Dream installation, the new action “**Dyna Dream**” will be available on ribbon area of the posted documents, document lines subform and “**Edit C/G Lines**” page.

DOCUMENT RIBBON



Delete Invoice

LINES SUBFORM



Edit Dimensions

→ Item 1996-S

2 EDITING POSTED DOCUMENT

This function allows to edit:

- Posting Date
- Document Date
- Posting Description
- External Doc. No.

On these documents:

- Posted Purchase Invoices
- Posted Purchase Credit Memos





IMPORTANT:

1. Edit is allowed for **documents with only “G/L Account” lines.**
2. Document **must not have calculated withholding taxes.**
3. The editing procedure will not modify the document due dates, this could be made by manually changing “**Due Date**” field in the “**Vendor ledger entries**” and “**Posted Payments**” pages.
4. Modifying the “**Posting date**” will cause the change of “**Operation occurred date**” and “**Official Date**”.

2.1 EDITING POSTED INVOICES AND CREDIT MEMOS


Open the posted document, select “Dyna Dream” from the ribbon and then “Edit Invoice” or “Edit Credit Memo”

POSTED INVOICE

...ASE INVOICE | WORK DATE: 02/04/2019  + 

19-V010012 · Graphic Design Institute


Process Correct Invoice Print/Send Navigate **Dyna Dream** | More options

 Delete Invoice **↻ Edit Invoice**

POSTED CREDIT MEMO


19-108027 · First Up Consultants

Process Navigate Print/Send Credit Memo **Dyna Dream** | More options



 Delete Cr. Memo **↻ Edit Cr. Memo**

A new window will open to allow the user to change desired values. When the changes are completed, click on “OK” and confirm the operation to proceed with the permanent change. (Gray field cannot be modified).


Manage

DYNA DREAM - EDIT DOCUMENT - 19-108027 

Dyna Dream

Bill To/Pay To	20000	Posting Date	01/04/2019 
Document Type	Posted Purch Credit Memo	External Docume...	987654
Document No.	19-108027	Posting Description ..	Nota di credito 1003
Document Date	01/04/2019 		

OK Cancel

 Would you proceed with changes to the document no. 19-108027? Make sure that VAT Periodo is not closed.

Yes **No**

When the procedure is complete, the document page will close and re-open with the updated fields.

3 DELETING POSTED DOCUMENTS

Deleting is permitted on:

- Posted Sales Invoices and Credit Memos.
- Posted Purchase Invoices and Credit Memos.



IMPORTANT:

1. Deleting is allowed for **documents with only “G/L Account” lines**.
2. Document **must not be closed** (or applied to other entries).
3. Document **must not have calculated withholding taxes**.
4. Document **must not have closed VAT entries**.
5. Document lines **must not be applied to any posted shipment or receipt**.
6. After deleting the document, make sure to update the nr. series or, as an alternative, use the same posting number in next document posting to **avoid missing protocols in the posting sequence**.
7. Deleted entries **cannot be restored**.

3.1 DELETING POSTED INVOICES AND CREDIT MEMOS


Open the posted document, select “Dyna Dream” from the ribbon, then “Delete Invoice” or “Delete Credit Memo”, depending on the document type you are going to delete.

POSTED INVOICE

...ASE INVOICE | WORK DATE: 02/04/2019  + 

19-V010012 · Graphic Design Institute


Process Correct Invoice Print/Send Navigate **Dyna Dream** | More options

Delete Invoice  Edit Invoice


POSTED CREDIT MEMO

19-108027 · First Up Consultants

Process Navigate Print/Send Credit Memo **Dyna Dream** | More options

Delete Cr. Memo  Edit Cr. Memo

A message will ask to confirm the operation before permanently deleting the document.

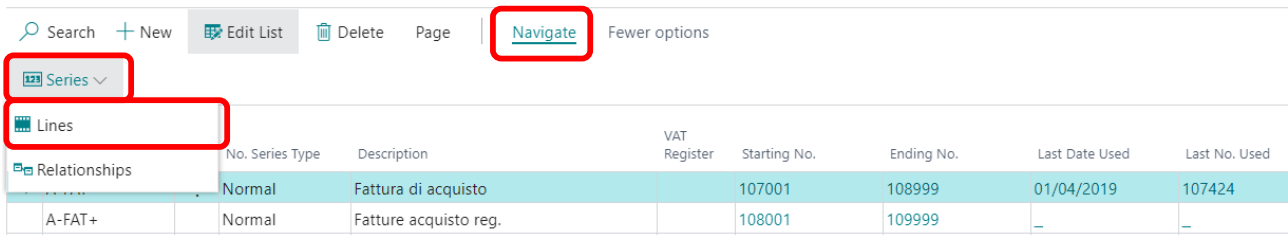
 Would you proceed to delete posted document no. 19-108027?

3.2 RESTORE THE DELETED PROTOCOL FROM NO. SERIES PAGE

If no other document have been posted with the same no. Series of the deleted entry, a solution could be to manually restore values in “No. serie” page.

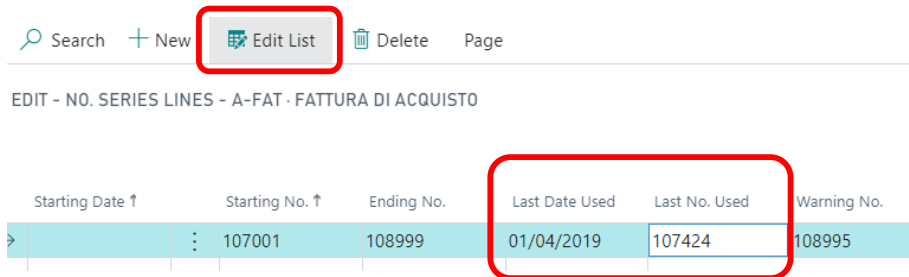
Select the line of the number series where changes are needed, checking “Last No. Used” and “Last Date Used” fields.

NO. SERIES | WORK DATE: 02/04/2019



No. Series	Type	Description	VAT Register	Starting No.	Ending No.	Last Date Used	Last No. Used
Normal		Fattura di acquisto		107001	108999	01/04/2019	107424
A-FAT+	Normal	Fatture acquisto reg.		108001	109999	-	-

Modify the series by selecting “Navigate” (Click on “More options” if the action is hidden), then select “Series” and then on “Lines”. From this window it’s possible to manually change “Last No. Used” and “Last Date Used” fields, aligning data with the last posted document.



Starting Date ↑	Starting No. ↑	Ending No.	Last Date Used	Last No. Used	Warning No.
>	107001	108999	01/04/2019	107424	108995

This changes will let Business Central to correctly assign the posting number on the next document post, for that number series.

3.3 RESTORE THE DELETED PROTOCOL FROM NO. SERIES PAGE

Another way to re-use a deleted posting number is to manually input it in the field “Posting No.” of a temporary document, so that Business Central will use it as posting protocol and filling the gaps in posting numbers.

General

Show more

Customer Name	<input type="text"/>	Due Date	<input type="text"/>
Contact	<input type="text"/>	Posting No.	<input type="text"/>
Operation Occurred	<input type="text"/>	Operation Type	<input type="text"/>

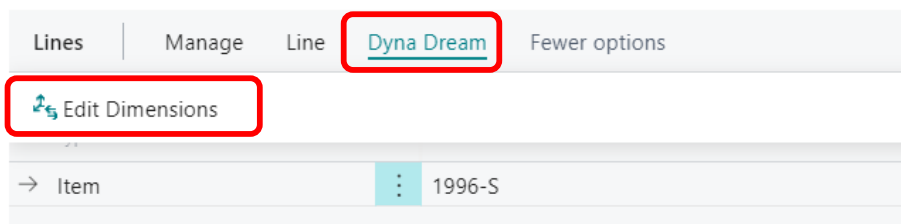
4 EDITING / DELETING DIMENSIONS ON POSTED DOCUMENTS

Dyna Dream allows editing and deleting of line dimensions for:

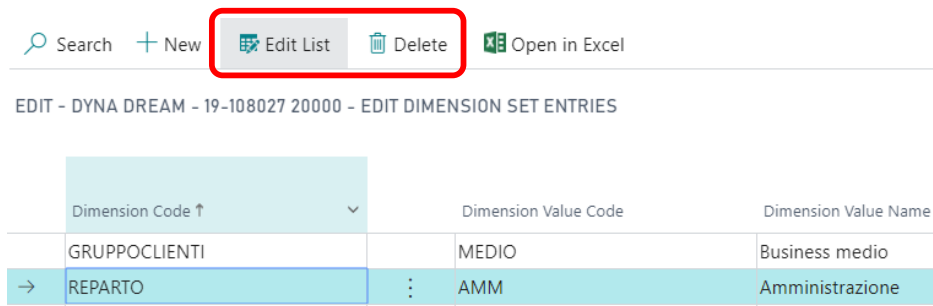
- Posted Sales Invoices and Credit Memos.
- Posted Purchase Invoices and Credit Memos.

4.1 EDITING / DELETING LINE DIMENSIONS ON POSTED INVOICES AND CREDIT MEMOS

From the posted document line subform, select the action “Dyna Dream”, then “Edit Dimensions”.



As for the previous cases, a new window will open and allow to select line dimensions, choosing to modify records with “Edit List” action or delete the records with “Delete” .



Once completed the changes, it's enough to close the page. A message will inform the user about the result of the operation.

5 EDITING DIMENSIONS ON G/L ENTRIES

From a specific page, user can both edit G/L Entries dimension sets and modify these fields:

- Document Date
- Posting Date
- Posting Description
- External Document No.





ATTENTION:

1. Changes on “Posting Date”, “Document Date” or “Posting Description” will be applied to all the entries with the same “Document No.” and “Posting Date” of the selected line.
2. The new **Dimension Set ID** will be applied to all the entries with the same G/L Account No.

5.1 EDITING DIMENSIONS ON G/L ENTRIES

Dyna Dream comes with **"Edit C/G Entries"** page, here it is possible to modify G/L entry lines dimensions, just by selecting the lines and clicking on **"Change Dimensions"**. The modify window will be the same as point 4.1

EDIT C/G ENTRIES | WORK DATE: 02/04/2019 ✓ SAVED

Edit GL Entries
 Change Dimensions
 Navigate
More options




Entry No. ↑	G/L Account No.	Posting Date	Document Type	Document No.	Description
1	2110	18/01/2018		18-102001	Direct Cost 20000 on 01/16/18
2	7190	18/01/2018		18-102001	Direct Cost 20000 on 01/16/18

Once finished with the changes, click on **"Close"** to go back to the previous page.

5.2 EDITING G/L ENTRIES

Starting from the **"Edit C/G Entries"** page, select the desired entries and click on **"Edit GL Entries"** to open the data editing window.

EDIT C/G ENTRIES | WORK DATE: 02/04/2019 ✓ SAVED

 Edit GL Entries
 Change Dimensions
 Navigate
More options

Entry No. ↑	G/L Account No.	Posting Date	Document Type	Document No.	Description
1	2110	18/01/2018		18-102001	Direct Cost 20000 on 01/16/18
2	7190	18/01/2018		18-102001	Direct Cost 20000 on 01/16/18

Manage

DYNA DREAM - EDIT DOCUMENT - 18-102001 ↗

Dyna Dream

Bill To/Pay To Posting Date 18/01/2018

Document Type COGE External Docume...

Document No. 18-102001 Posting Description · Direct Cost 20000 on 01/16/

Document Date 18/01/2018

Click on **"OK"** after editing the values, to close the page and open the confirmation box. Another message will inform the user about the result of the operation.

6 CHANGE LOG

The system comes with a log system, all the activities are detailed in the “Dyna Dream Log” page.

Go to Reports and Analysis



Tracking table includes the changes made by user, date and time. Every time the procedure runs, a new transaction number is assigned to a Log record, in order to easily identify the changes made by the procedure itself.

← DYNA DREAM LOG | WORK DATE: 02/04/2019 ✓ SAVED 🔍 📄 🗑️ ↻

Entry No. ↑	Table No.	Table Name	Executed Action	Document No.	Field Name	Backup Value	Changed Value	Time Stamp	User ID	Transaction No.
→ 1	17	Movimenti C/G	Modify	19-108026	External Docume...	123456	1234567	11/02/2020 12:54	MAUR...	1
2	17	Movimenti C/G	Modify	19-108026	Description	Fattura 107424	Fattura 107424-ddream	11/02/2020 12:54	MAUR...	1
3	12144	Movimenti libro g...	Modify	19-108026	External Docume...	123456	1234567	11/02/2020 12:54	MAUR...	1
4	25	Mov. contabili for...	Modify	19-108026	External Docume...	123456	1234567	11/02/2020 12:54	MAUR...	1
5	25	Mov. contabili for...	Modify	19-108026	Description	Fattura 107424	Fattura 107424-ddream	11/02/2020 12:54	MAUR...	1
6	254	Movimenti IVA	Modify	19-108026	External Docume...	123456	1234567	11/02/2020 12:54	MAUR...	1
7	122	Testate fatt. acq.	Modify	19-108026	Posting Description	Fattura 107424	Fattura 107424-ddream	11/02/2020 12:54	MAUR...	1
8	122	Testate fatt. acq.	Modify	19-108026	Vendor Invoice No.	123456	1234567	11/02/2020 12:54	MAUR...	1
9	17	Movimenti C/G	Delete	19-108026				11/02/2020 15:05	MAUR...	2
10	25	Mov. contabili for...	Delete	19-108026				11/02/2020 15:05	MAUR...	2
11	123	Righe fatt. acq.	Delete	19-108026				11/02/2020 15:05	MAUR...	2
12	122	Testate fatt. acq.	Delete	19-108026				11/02/2020 15:05	MAUR...	2
13	12142	Libro movimenti l...	Delete	19-108026				11/02/2020 15:05	MAUR...	2
14	254	Movimenti IVA	Delete	19-108026				11/02/2020 15:05	MAUR...	2
15	380	Dettagli mov. for...	Delete	19-108026				11/02/2020 15:05	MAUR...	2
16	12144	Movimenti libro g...	Delete	19-108026				11/02/2020 15:05	MAUR...	2
17	12171	Righe pagamenti ...	Delete	19-108026				11/02/2020 15:05	MAUR...	2
18	17	Movimenti C/G	Modify	19-108027	Dimension Set ID	0	3	11/02/2020 16:32	MAUR...	3

Only when in posted purchase invoice card, the action “View Document Changes” will show the change log for the specific document.

